PRINCE of PEACE
CHRISTIAN SCHOOL

2024 – 2025 Extended Care Center Basic Information

Extended Care Center Hours: 7:00 - 8:00AM & 3:15- 6:00PM

Laila Mameesh, Extended Care Director
Email: Lmameesh@popfremont.org // Lmameesh@popchristianschool.org
Office: 510-456-4281

Pricing:

Annual Non-Refundable Registration Fee:

A $15 non-refundable registration fee will be charged on your first invoice of the school year.

Financial Policy:

- All fees are accrued by the minute. Each customer will receive an invoice at the beginning of the month for services received in the previous month.
- All ECC balances are due on the last day of the month.
- For your convenience, all invoices will be applied to your family's FACTS account under "incidentals." You will be required to make your payment through this platform monthly or as your child(ren) uses Extended Care.
- All financial rules and policies that apply to school tuition apply to the ECC fees.

Daily Activities:

Extended Care offers a variety of activities for the children after school. We have outside play time, crafts, snacks, movie time and a suggested homework time (optional). During this time, the children will be supplied with a quiet workroom to start their homework, read a book or work on a crossword puzzle. This hour will be monitored by Prince of Peace Extended Care staff.

Technology in ECC:

- *Chromebooks are only allowed in the Homework Room.* Chromebooks can be used for academic usage such as homework, reports, research for classwork and academic games (typing games, math games or RAZ games). The volume is limited, so please bring headphones.
- Students should not bring iPads or handheld video game consoles from home. These devices are not allowed on campus.
- While at ECC, we request that students respectfully follow the same rules of cell phone usage as during the school day. **Please remind your child that cell phones are not allowed while checked into ECC.** In case of emergencies, you may contact ECC directly at (510)-456-4281.

Checking Out Your Child(ren}:

If your child is checked into ECC, you will be asked for your finger scan, which is an easy procedure to quickly check out your child. You may also add other adults to your child's authorized sign out list. If the adult's name is not on the list, we will call for verification from the guardian in which they will give us their first and last name. From there, ECC staff will check their Driver's License for the name given and add them to the list. You may also be eligible to check out other children than just your own. We would go through the same procedure and call the mother or father for verification. Once your child is checked into ECC, they are our responsibility. They are under our supervision until checked out. We ensure all children get picked up by the right person by using this protocol.

The Extended Care Center *will not* be open on the following non-school days:

Labor Day, Veterans Day, Thanksgiving Break, Christmas Break, Martin Luther King Day, Presidents' Day, Easter Break, Memorial Day, and Teacher in Service Days.